

**WORK PROGRAMME 2019/20  
DEMOCRATIC SERVICES COMMITTEE**

**MEETINGS TO START AT 9.30am AND FINISH AT 11.00am**

<b>DATE</b>	<b>Agenda Items</b>	<b>Type - Decision, Monitoring or Information</b>	<b>Rotation - Topical, Annual, Biannual, Quarterly, Monthly</b>	<b>Contact Officer/Head of Service</b>
<b>14<sup>th</sup> November 2019</b>	<ul style="list-style-type: none"><li>• Webcasting</li><li>• IT Reference Group Update</li><li>• Disability Audit Update</li><li>• IRPW Draft Report</li></ul>			

Version 1 – 11<sup>th</sup> July 2019

Head of Democratic Services to decide agenda size and if additional meetings are required

<p><b>3<sup>rd</sup> March 2020</b></p>	<ul style="list-style-type: none"><li>• Assessment of Resources for Democratic Services</li><li>• IRPW Final Report</li><li>• Webcasting Final Report</li><li>• Member Training and Development Priorities for 2020/21</li><li>• Annual Update on Member Annual Reports and PDR's</li></ul>			
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Head of Democratic Services to decide agenda size and if additional meetings are required